Establish Inner and Outer Perimeter
• Protect property
• Prevent the disturbance of wreckage and debris except to preserve life, rescue the injured, or protect the wreckage from further damage
• Protect and preserve ground scars and marks made by the aircraft
• Admit Public Safety Personnel access to the wreckage to the extent necessary to preserve life, and/or stabilize HAZMAT
• Maintain a record of personnel who enter the accident site

Prior to NTSB Arrival on Scene, Restrict Access only to Authorized Personnel
• FAA
• Police/Fire/EMS
• Medical Examiner/Coroner
• Other Emergency Services Agencies

After NTSB arrival on scene, no access without NTSB authorization

BIOHAZARD/HAZMAT
• Potentially dangerous materials that might be present may include but are not limited to: Chemicals-Explosives-Biological-Radioactive materials, fuel, pressure vessels, compressed air, hydraulics, batteries, accumulators, igniters, oxygen systems, oxygen bottles, fire extinguishers, evacuation chutes, flares, composite materials, ballistic parachute systems, tires

SPC-04-02

UPON COMPLETION OF LIFE SAFETY ACTIVITIES
SECURE SCENE & PRESERVE EVIDENCE

CONTACT
NTSB and/or FAA Regional Comm Center

NTSB MAIN NUMBER • 202-314-6000
8:30 AM - 5:00 PM • Monday - Friday

NTSB Comm Center #
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SPC-04-02
Wreckage Documentation (if possible)
Use best judgment to obtain these goals
• Obtain aircraft registration number (N number)
• Obtain number of casualties
• Photograph or video the overall wreckage including cockpit starting at the initial point of impact if possible
• Photograph or video any ground scars or marks made by the aircraft

Injured/Fatalities
• Coordinate with the NTSB prior to the removal of fatalities. If unable, document that part of the scene to be disturbed, including switch/control positions, and instrument/gauge readings

Witness Documentation
• Obtain name / address / phone numbers (home & work)
• Obtain their location relative to the accident site
• Obtain description of what they observed or heard
• Obtain name of person reporting accident (911 Tapes)

Media Relations
• Consistent with site security policies, only authorized emergency service individuals should be allowed on site
• No one should speculate on the cause of the accident
• Refer all media questions about the accident investigation to the NTSB
• Local authorities normally retain the responsibility for the release of victims’ names