



Purpose

To control the use of drugs and alcohol on board.

It ensures that ship staff does not navigate or operate equipment while impaired by drugs or alcohol and that they are able to respond to an emergency at any time.

Scope

This applies to all vessels that are certified under Teekay Shipping Limited's Document of Compliance, except those in Australian and Norwegian Teams.

Any drug and alcohol procedures laid down in the charter party, exceeding this procedure, will supersede it onboard that particular vessel.

Responsibilities

Management

- Verifying that ship staff complies with these procedures by instigating unannounced drug and alcohol tests.
- Conveying to the Master, any additional drug and alcohol procedures laid down in the charter party exceeding this procedure.

Master

- Ensuring that all ship staff complies with the drug and alcohol procedures and other external laws relevant to the trade of the vessel.
- Ascertaining that all ship staff complies with any drug and alcohol procedures laid down in the charter party, which exceeds these procedures.
- Stopping or restricting the issuing and consumption of alcohol to ensure safe and efficient operation of the vessel and the well being of the crew.

Ship Staff

- Never performing duties or operating equipment while impaired by drugs or alcohol and at all times being able to respond to an emergency.
- Never bringing on board any illegal drug or alcohol for use, distribution or sale.
- Never handing over any shipboard duties to anyone suspected to be under the effect of drugs or alcohol; if in doubt, informing the Master.

Policy

- All ship staff is subject to drug and alcohol testing during scheduled annual physical examinations.
- Third party unannounced drug / alcohol testing will be arranged such that all crew members on board the vessel at the time of the scheduled test be tested, and that each vessel be scheduled for testing at least once per year. Other testing may be carried out by Marine Safety Inspectors, Master / designated officer or authorized persons as required.

- Whenever ship staff carries out alcohol testing, complete the Drug Alcohol/Testing Log (FM0063) and file it onboard. A copy is to be forwarded to the Fleet Director as soon as possible.
- Issuance of alcohol is under the direct control and authority of the Master. It is forbidden for hard liquor and / or spirits to be consumed or stored on board. Only ordinary or lesser strength beers and wine may be carried onboard safely stored in a separate locker.
- Ship staff is not allowed to bring any kind of alcoholic beverage on board.
- The Blood Alcohol Content (BAC) must not exceed 0.04 %.
- Ship staff is not to consume alcohol in the course of, and up to 4 hours before, performing any scheduled duties.
- It is forbidden to serve or consume any alcoholic beverages in any coastal and / or confined waters, including the entire U.S.-EEZ (200 miles offshore).
- It is forbidden to release, serve or consume any alcoholic beverages during the 24 hours before port arrival and while the vessel is in port.
- Alcohol is not to be distributed, or consumed at sea, during conditions of reduced visibility, heavy traffic, narrow waters, or in any other hazardous conditions, or at any time subject to the Master's discretion.
- Teekay will cooperate with authorities in investigation of any drug and alcohol related incidents. Any Teekay employee involved with illegal drugs will be reported to the local legal authorities.
- Teekay has the right to request testing of any crewmember if it is suspected that their blood alcohol content exceeds 0.04 %.
- The Master may carry out alcohol testing on any crewmember that is suspected of being in breach of this policy. Testing will be done confidentially in the presence of a mutually acceptable witness, using the Draeger Alcotubes. Whenever the Master carries out alcohol testing the Drug Alcohol/Testing Log (FM0063) shall be completed and filed onboard. A copy is to be forwarded to the Fleet Director as soon as possible. In the event of a positive on board test, the Master shall inform the corresponding Team immediately.
- In the case of an incident, the Master can request that a crew member be tested, provided that the vessel is equipped with an approved breathalyser to prove their sobriety.
- In the event a crew member refuses drug and / or alcohol testing initiated by the Master or Teekay Management. The refusal to do so will be logged and will weigh heavily on the evidence when the company considers the matter. A refusal for testing by a crew member will be regarded as no proof that the crew member is not under the influence of drugs or alcohol.
- Tampering with or intentionally altering D & A samples is prohibited and viewed as being equivalent to a positive result. Anyone found engaging in such activity is liable to dismissal.
- Mandatory breath analysis and / or drug testing will be carried out in the event of a maritime incident or a very serious personnel injury where alcohol or drugs may have been a factor.

- The carriage and possession of any drugs other than regular prescription or over-the-counter drugs are prohibited. Prescription drugs may only be used with a legal prescription from a qualified registered medical practitioner and / or under issue from the ship's Medical Chest.
- Crew members are to inform the Master upon joining the ship of any prescription drugs they have in their possession.
- Teekay Management may provide counselling to employees who are experiencing problems with alcohol or drug addiction.
- Supernumeraries, riding squads and visitors must comply with these procedures.
- Disciplinary actions are to be taken towards ship staff abusing alcohol and / or drugs.
- The vessel is to be searched for drugs prior to arrival in US ports or whenever deemed necessary.