

Docket No. SA-530

Exhibit No. 10-I

NATIONAL TRANSPORTATION SAFETY BOARD

Washington, D.C.

LifeFlight of Maine-Annual Integrated Risk and Safety
Management System (IRMS*) Activity Plan
July 1, 2008 to June 30, 2009
Aviation safety Network

*trademark

LifeFlight of Maine

Annual IRSMS™ Activity Plan

1 July 2008 – 30 June 2009

Aviation Safety Network

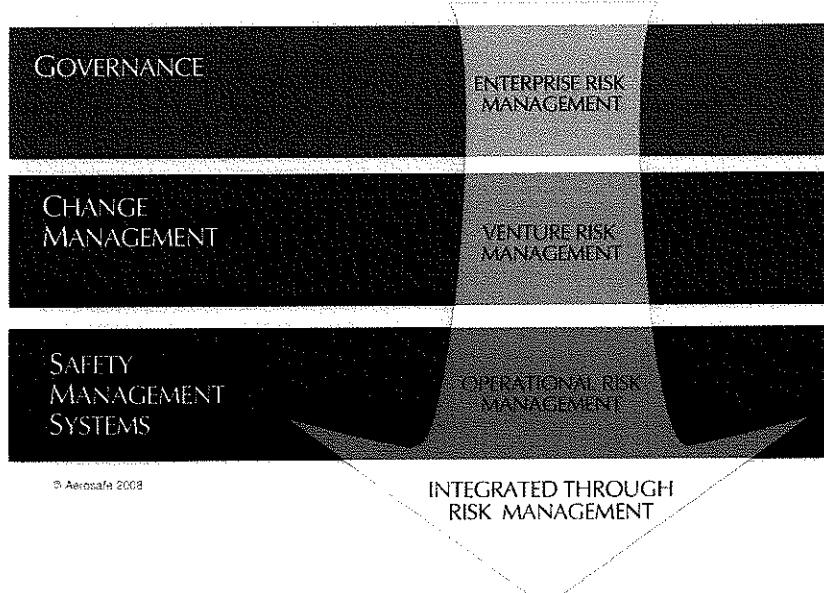
Background

Our organisation is moving into the second cycle of our activity plan, with the focus on the introduction and implementation of our integrated safety & risk management program. The ASN team has been working on developing the resources and risk practice required to promulgate the information and resources now acquired through the ASN program.

- The organisation has a graduated class of ASN representatives
- Has a thorough understanding of VRMP's and ORP's
- Has a IRSMS™ ready for implementation
- Has development an introduction plan for the ASN
- Has a introduction plan for IRIS™

This document outlines how the ASN Team intends to continually implement the Standards from the Advisory Standard and "Integrated Risk & Safety Management System" (IRSMS™).

The diagram below depicts the 3 components of an IRSMS™ and the relationship between risk management and the integration throughout.



Our organization is committed to the philosophy and practice of "best practice" standards. The 30 Advisory Standards of the ASN are reflective of this philosophy, and are shown below.

The Standards are broken up into the following areas:

- Aviation Governance
- Integration and implementation
- Aviation risk management
- Supporting safety systems
- Special applications

Within our organization we have a number of priorities which we need to focus upon in order to mature our IRSMS™ program forward. This activity plan maps our how we expect to achieve progress over the next fiscal year.

Objectives & Priorities for next 12 months

In order to further develop and implement our safety & risk management framework and program. The penetration, percolation, and permeation of the principles of risk management and safety as embodied within the IRSMS™. to beget cultural transformation within LifeFlight of Maine.

- Revise the Canonical Documents – align and reconcile the ERA Med Ops Manual and SMS, and LOM Policy and Procedure, with the IRSMS™.
- Once this is done we will preach the Gospel to all the peoples of LOM.
- Train our staff to embrace the Doctrine.
- Time, commitment, and energy—we have not yet achieved program prioritization and resource allocation commensurate with the importance of the IRSMS™ objectives to achieve cultural transformation.

ASN Appointments

Our organization ASN appointments for the next twelve months are as follows:

- ASN Executive Group Representative: Tom Judge
- ASN Executive Group Representative: Dr Norm Dinerman
- ASN Primary Rep: Lori Metayer
- ASN Rep: Charlie Beller
- ASN Rep: Jared Miller
- ASN Rep: Laura Schimming
- ASN Rep: Jason Eaton
- ASN Rep: John Marino
- ASN Executive Risk Advisor: Kimberley Turner
- ASN Risk Advisor: Paul Chivers

We are committed to the professional development of our ASN Reps and advisors and as a result have scheduled these people into dedicated ASN training twice a year coordinated by Aerosafe Risk Management. An ASN responsibility organization chart is attached at Annex A. As part of our ongoing maturity of practice and cultural development, LifeFlight of Maine has an independent evaluation conducted by Aerosafe Risk Management.

With the continued rotation of ASN representatives through the ASN program, LifeFlight of Maine aims to build internal capability by expanding the risk and safety practice. Once an ASN graduates, they become mentors to new ASN representatives assisting with knowledge transfer and can be resourced as needed by the ASN representative group for ongoing ASN projects. The ASN Alumni (graduates) will also be offered exclusive network opportunities, courses and workshops to further develop their skills and maintain industry awareness.

Key Activities – ASN Programmed Activities

A number of key activities provided by the ASN program are scheduled activities which we attend. We see these activities as providing the foundation of our risk management activities for the year – and provide us with a vehicle for maintaining momentum and growth of our program. The following ASN programmed activities are scheduled:

Regular Annual Activities

- Development of an Annual Activity Plan (2008-2009)
- Annual Board brief
- Annual on site support visit
- ASN Executive Group training sessions (x 2)
- ASN Rep training sessions (x 2)
- Monthly performance & accountability reporting
- Monthly safety promotion material (posters, newsletters)
- Monthly ASN team meeting

Nominated ASN Programmed activities for 08-09

These activities have derived from the May 2008 ASN training course and extracted from the Introduction plan that was produced by the ASN representative group and approved by the executive team.

- Ensure Tom Judge has prioritized and allocated resources for the initiative
- Complete the IRSMS™
- Align and reconcile the ERA Med Ops manual and the SMS with IRSMS™, with adherence to the established review and approval pathway
- Align and reconcile the IRSMS™ with LOM Policy and Procedures, with adherence to the established review and approval pathway

- Develop a training and education program, by which all staff will understand concepts of the IRSMS™, roles within the IRSMS™, and be held accountable for the fulfilling their responsibilities as defined therein

Summation of the last 12months of IRSMS™ activities

- Leadership has buy-in, but loop closure is poor which creates conflict amongst staff as to the validity, commitment, and effectiveness of LifeFlight of Maine's IRSMS™.
- Staff have only a superficial understanding of the concepts of the IRSMS™.
- The core ASN group developed substantial expertise in Risk Management and IRSMS™.
- Tom has invested substantial thought and money in achieving the requisite training of the ASN representatives, and himself, in the precepts of the IRSMS™.

ASN Graduates

An ASN Graduate has completed the professional development program of the ASN and has participated and successfully completed four training modules.

- Venture Risk Management
- Operational Risk Management
- Safety Management Systems
- Implementation and integration

As a successful graduate of the ASN the risk & safety skills, knowledge and practice will enhance the internal capability of the organisation by allowing promulgation and the availability of experienced facilitators qualified in SMS, VRMP & ORP planning.

LifeFlight of Maine had 4 recipients graduating from the ASN program at the Australian Embassy in Washington DC on 15th May 2008

▪ Dr Norm Dinerman	00039
▪ Lori Metayer	00047
▪ Jared Miller	00048
▪ Laura Schimming	00054

Key Documents

The following are key documents that have been approved and are available for reference.

- Advisory Standard
- Policy Statement
- SMS Document
- IRSMS™ Introduction Plan

Activity plan developed by: Kimberley Turner & Paul Chivers
Date: June, 2008

Consultation with: LifeFlight of Maine ASN Team

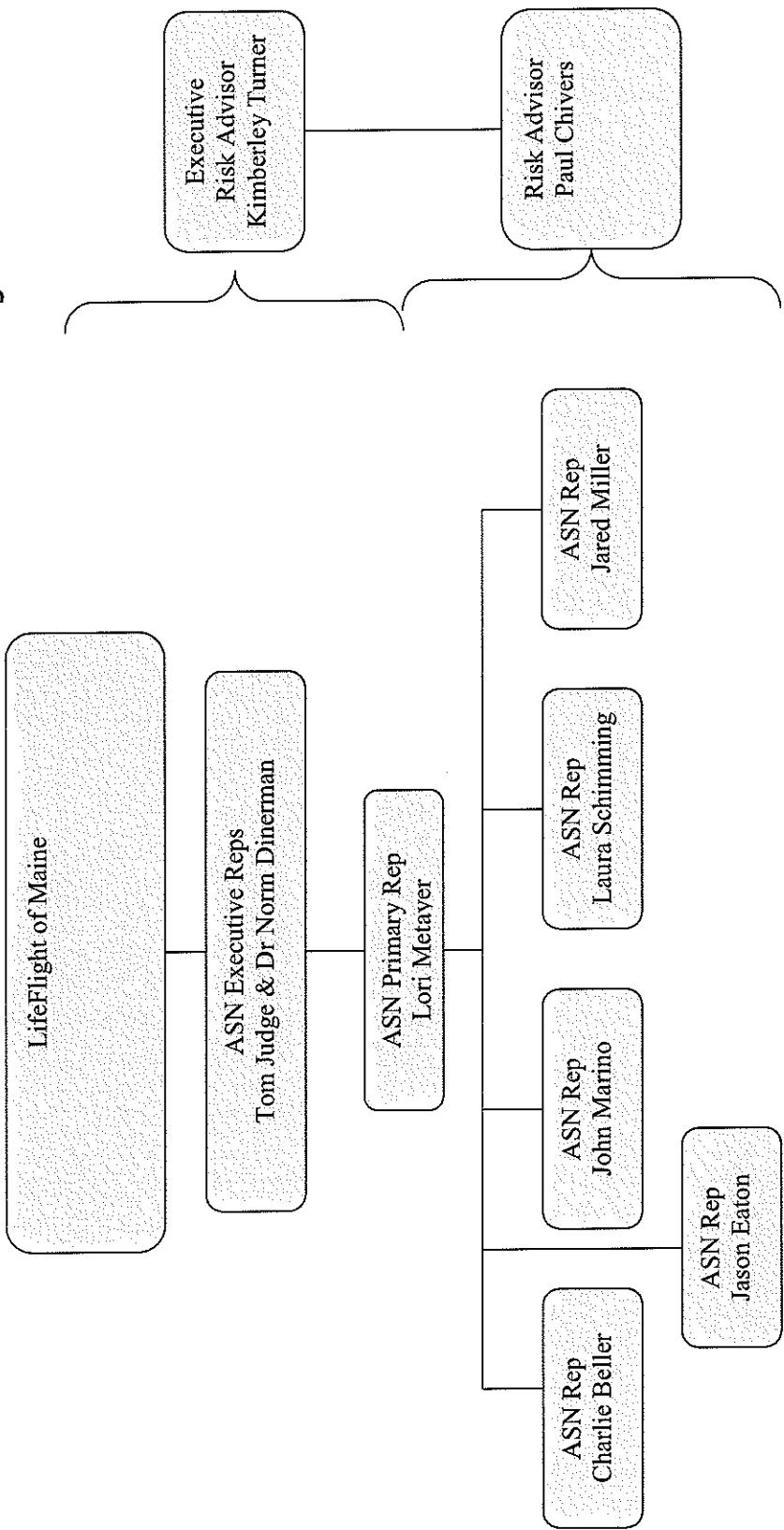
Approved by: Tom Judge
Executive Director

Date: June 2008

Version Control

Version (1.0)	Date (15 th June 08)	Authorised Name (John Smith)

Annex A
Activity Plan
July 08 – June 09
ASN Team Organisational Chart



Annex B
Activity Plan
July 08 – June 09

Annual IRSMS™ Activity Plan
Schedule of Activities

Activity Number	Activity	Details	Allocated to	Resources Required
JULY 2008				
1	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
2	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster & newsletter)	Aerosafe ASN Team	ASN Program Membership
3	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
AUGUST 2008				
4	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
5	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
6	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership



Aviation Safety Network

Activity Number	Activity	Details	Allocated to	Resources Required
SEPTEMBER 2008				
7	Executive Training Session	Date: 29 th – 30 th Location: Grand Rapids, MI		ASN Program Membership
8	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
9	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
10	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
OCTOBER 2008				
11	Support Visit	Date: 30 th – 31 st Oct 2008	Paul Chivers	ASN Program Membership
12	Align and reconcile IRSMS™ with LOM	Align and reconcile the IRSMS™ with LOM Policy and Procedures, with adherence to the established review and approval pathway	ASN Rep Group	ASN Program Membership
13	Distribution of ASN Rep training pre-course reading & preparation.	Preparation for ASN Rep Training to be held next month	Aerosafe ASN Team	Handbooks issued by ASN

THESE ARE THE WORDS OF A SONG WHICH I HAVE WRITTEN FOR THE CHILDREN OF ISRAEL.

Activity Number	Activity	Details	Allocated to	Resources Required
14	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
15	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
16	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
NOVEMBER 2008				
17	ASN Rep Training	Date: 2 nd to 4 th Nov 2008 (Sun,Mon,Tue) Location: Calgary, Canada	ASN Reps	ASN Program Membership, flights and accommodation
18	Align and reconcile ERA Med Ops manual	Align and reconcile the ERA Med Ops manual and the SMS with IRSMS™, with adherence to the established review and approval pathway	ASN Rep Group	ASN Program Membership
19	Develop a training and education program for the IRSMS™	by which all staff will understand concepts of the IRSMS™, roles within the IRSMS™, and be held accountable for the fulfilling their responsibilities as defined therein	ASN Rep Group	ASN Program Membership

Activity Number	Activity	Details	Allocated to	Resources Required
20	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
21	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
22	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
DECEMBER 2008				
23	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
24	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
25	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
JANUARY 2009				
26	Annual Board Brief Booking confirmation March-April period	ASN Executive Risk Advisor to prepare and present Board brief	Kimberley Turner	ASN Risk Advisor to confirm booking
27	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership

Activity Number	Activity	Details	Allocated to	Resources Required
28	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
29	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
FEBRUARY 2009				
30	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
31	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
32	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
MARCH 2009				
33	Annual Board Presentation	Details TBC	Kimberley Turner / ASN Exec Reps	ASN Program Membership
34	Executive Training Session	Date: 16 th -17 th Location: TBC, Maine		ASN Program Membership
35	Release of annual benchmarking Reports	The ASN will release the annual benchmarking results in March each year.	ASN Team	ASN Program Membership

Activity Number	Activity	Details	Allocated to	Resources Required
36	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
37	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
38	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
APRIL 2009				
39	ASN Rep pre-course preparation.	All ASN Reps will be issued with pre-course study to be completed prior to May training.	ASN Reps	ASN Program Membership
40	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
41	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
42	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership

Activity Number	Activity	Details	Allocated to	Resources Required
MAY 2009				
43	ASN Rep Training	Date: 11 th - 13 th May 09 Location: TBC, Los Angles	ASN Reps	ASN Program Membership, travel & accommodation
44	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
45	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership
46	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership
JUNE 2009				
47	Development and submission of Annual Activity Plan for 09/10	To be developed and consultation with other ASN Reps and Company Executives.	ASN Exec Reps & Kimberley Turner	ASN Program Membership
48	Monthly Accountability Report	Aerosafe to report to Executive Director on progress against activity plan	Risk Advisor, Executive Risk Advisor	ASN Program Membership
49	Monthly Safety Promotion Package distribution	Safety Promotion Package (poster and newsletter)	Aerosafe ASN Team	ASN Program Membership



Activity Number	Activity	Details	Allocated to	Resources Required
50	ASN Representative Meeting	Minutes to be taken and uploaded onto IRIS or company server.		ASN Program Membership

14

Amidst the many difficulties of Reconstruction, the Negro's right to vote was one of the most important.